

{ Association Name }

[{Main Manager's E-mail}](#) • [{Association Web Page}](#)

{Current Date}

{Account name}

{Address line 1} {Address line 2}

{City} {Province/State} {Postal/Zip code}

Unit: {Unit Civic Number} {Unit address}

NEW SIGNS AND LIGHTS ARE COMING!!!

After multiple incidents of vandalism on the Bison Ridge and Kettle Creek Signs, the Board reached out to sign companies for new designs, took multiple bids and awarded a contract for two new signs with etched stone. New, more resistant, lighting has also been approved. The materials have to be custom ordered, but the process is underway and is hoped to be completed in the next 6-8 weeks.

PLEASE MAKE NOTE THE ASSOCIATION HAS A NEW ADDRESS FOR PAYMENTS!! This is NOT for normal correspondence, ONLY dues payments please. If you pay your dues by online bill pay, please ensure you have changed the "To the Order Of" entry to the new address:

{Association Name}
P.O BOX 912752
DENVER, CO 80291-2752

New* Low-Cost E-Check & Credit Card Processing!

We here at Z&R are also excited to announce that the {Association Name} web portal is operational as of 3/1/2015. Homeowners are encouraged to login and access important association documents and forms, look up account information, check payment history, make e-check & credit card payments, update personal contact information, sign up for email correspondence and much more.

Visit: <https://web.condomanager.com>

Your temporary login is:

Temporary Username: {Web Site Login Name}

Temporary Password: {Web Site Password}

Please immediately go to your user information and create a new login and password.



{Main Manager} Property Manager

Professionally Managed by:



6015 Lehman Drive, Suite 205, Colorado Springs, CO 80918

Phone (719) 594-0506 • Fax (719) 884-4496

BEFORE



AFTER



NO
SOLICITING

BISON RIDGE